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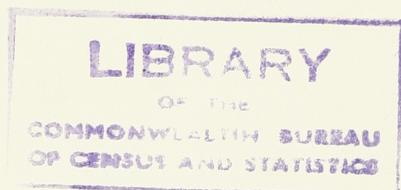
CONFERENCE

of

FACTORY OFFICERS

CANBERRA

26TH TO 30TH OCTOBER, 1953.



REPORT

of

PROCEEDINGS

and

DECISIONS



BUREAU OF CENSUS AND STATISTICS

CANBERRA. A.C.T.

CONFERENCE OF FACTORY OFFICERS

CANBERRA, 26TH TO 30TH OCTOBER, 1953.

Report of Proceedings

The Conference was opened at 10.30 a.m. on Monday, 26th October, 1953, and Factory Officers were welcomed by Mr. J.P. O'Neill, Supervisor of Compiling who, at the request of the Acting Commonwealth Statistician, occupied the Chair for the duration of the Conference.

Particular welcome was accorded to Messrs Moore (Tas.) Sales (Comm Sydney) and Lucchinelli (Comn. Melbourne) who were attending their first Conference of this nature.

Special attention was paid to comments and suggestions from Western Australia and Conference expressed disappointment at the absence of a Western Australian Representative from two successive Conferences.

Personnel present were:-

Chairman : J.P. O'Neill

Factory Officers

Commonwealth	:	C.L. Walters
New South Wales	:	G. Green
Victoria	:	P. Collins
Queensland	:	R.A. Nimmo
South Australia	:	W.T. Kelly
Tasmania	:	H. Moore

Monthly Production Officers (a)

Commonwealth (Sydney)	:	L. Sales
" (Melbourne)	:	R. Lucchinelli

(a) Without voting power on Annual Factory matters.

Observers

V.T. Chapman	:	Asst. Supervisor Sec. Prod. Branch
J. Miller	:	representing Development Branch.

Mr. R. Lakin (Acting Supervisor Primary Production Branch) was invited to join in certain discussions and Mr. I.G. Jones (Supervisor, Development Branch) attended the discussions concerning Forms 3 and 40 (Timber Statistics).

Hours of meeting were determined as :-

9.00 a.m. to 12.15. p.m.
1.45 p.m. to 4.30 p.m.

The printed Agenda was varied in order that a decision might be reached in respect of the matter raised in Supplement "A" (Principles governing retention or deletion of Raw Materials). It was decided that States should use this as a guide and that the Commonwealth prepare a list of Raw Material items where little or no detail is shown providing explanatory notes and furnish this list to States. Later it was decided that the list be extended to embrace articles Produced.

Decisions reached by Conference are set out on the attached sheets and items marked with an asterisk (*) were those raised as "late" suggestions (Agenda item 8).

It was decided that to suit the convenience of the majority of Factory Officers it would be preferable to hold subsequent conferences in the month of July when practicable. This was endorsed by the Conference of Statisticians as also were the proposals re Mineral Oils (Form 10), Plastic Moulding (Form 20), and the new forms for Glass Works and Coke Works (Form 39) and Animal Foods (Form 42).

The recommendation concerning "metal usage in factories" was unanimously endorsed by Conference of Statisticians.

PROPOSED REVISIONS OF BACKS OF FACTORY FORMS 1953-54

Decisions by Factory Officers Conference

(M=Materials used : P=Articles Produced)

<u>Form No.</u>	<u>M or P</u>	<u>Proposal</u>	<u>Decision</u>
1	M	Add "Whales treated"	As there is a strict quota on the number of Whales taken it is unnecessary to open up a material section for this item.
1 & 4	P	re Stock and Poultry Foods	To be shown as - Stock and Poultry Meals:- (1) Blood Meal Tons (2) Liver Meal Tons (3) Other Meat and Bone Meals Tons
1, 10,) 17 & 18)	P	re "Insecticides etc."	Deferred pending further investigation
1	P	"Fats" to read "Fats-edible"	Agreed
1 & 4	P	"Lard" quantity unit to be "cwt"	Agreed
1	P	re "Fats-inedible"	To be shown as - Fats - Inedible (for sale as such):- (1) Tallow-inedible cwt. (2) Oleine (Oleic Acid) " (3) Stearine (Stearic Acid) " (4) Oleo-Stearine " (5) Fatty Acids (Distilled and Undistilled) "
1	P	"Pitch" retitled as "Stearine Pitch"	Agreed
1	P	"Oils" to follow "Stearine Pitch"	Agreed
1	P	Add "Oil-Horse"	To insert a heading "Oils-Animal and Fish" and make provision for "other"
1	P	re "Manures"	To be shown as - Manures (without added Chem. Fert.) - (1) of Blood, Bone and/or offal ton (2) of Other Materials ton and add new item Mixed Chem. Fert. (incl. Comp. Manures) tons
1	P	"Wool Grease" to follow "Grease"	Agreed
1 & 4	P	"Surgical and Racquet Gut (Raw) add "(Cleaned)" after "raw"	Agreed - the item is being put on form to keep "Casings" clear - in many cases mfrs have been including those portions unsuitable for Casings as Casings
1 & 10	P	re "Insecticide Concentrates"	As it is already on Forms 17 and 18 it should also be placed on Forms 1 and 10
1	M	re dissection of "Limestone"	Not adopted
1	P	add "Agricultural Lime"	Not adopted but insert new line "Other Articles please specify"
1	P	Delete "Bone Dust"	Agreed
1	P	Delete "Super Mixtures" and "Complete Manures" and amend "Other Mixed Fertilizers"	Agreed and "Other Mixed Fertilizers" to read "Mixed Chemical Fertilizers (incl. Complete Manures)" tons.
3		re revised set-up (Consequential amendments to Form 40 - Plywood and Veneer Mills - shown later)	Section 1. (i) Heading - "Log-Conversion" (ii) Add "during year" as proposed (iii) Delete "See footnote (ii)" (iv) Delete "Dressed Timber and Other" (v) Last Col. see "footnote (iii)" in lie of(iv)" (vi) Log types to be shown as - (See next page)

Form No. M or P

Proposal

Decision

3 re revised set-up (cont'd)

Aust.-Forest Hardwoods
Brushwoods and Scrubwoods
Softwood - Nat. For. Pines-Cypress
Other

Plant Grown Pines

Overseas - delete "Pored and Non-Pored"
(vii) Delete Note (ii) i.e. Method of
Calculating Hoppus Measure

Section 2 :-

- (i) Heading - Add "or taken from stock of previous year" as proposed
- (ii) Delete "dressed timber and other"
- (iii) last col. "see footnote (iii)" "in lieu of"(iv)"

Section 3 :-

- (i) Heading - delete "Dressed" and substitute "Articles of".
- (ii) Delete "architraves, Skirtings and mouldings"
- (iii) Delete "(Lining, etc.)" from "Other Dressed Timber"
- (iv) Note "(iii)" to be note "(ii)"
- (v) Note "(iv)" to be note "(iii)".

*3 & 15 P *Add "prefabricated Housing Units"

Not adopted - further investigations are being made in connection with returns for Building Constructions

3 & 26 P re-introduce "Joinery"

Not adopted

4 M "Oils" - quantity unit to be "cwt"

Withdrawn

4 P re Fertilizers

To be shown as -

Manures (without add. Chem. Fert.) -	
(1) of Blood, Bone and/or Offal	tons
(2) of Other Material	tons
Mixed Chem. Fert. (incl. Comp. Man.)	tons

4 P rearrangement of "Fats, etc". on lower section of Form

To be shown as -

Fats, Edible (incl. Hydrog. Oils) :-	
Veg. (a) Cons in own works for Margarine (as shown opp.)	cwt
(b) For sale or add. to stocks	cwt
Animal - (a) Dripping	cwt
(b) Lard	cwt
(c) Tallow-Edible n.e.i.	cwt

Fats - Inedible :-

(a) Oleo-Stearine	cwt
(b) Tallow-Inedible	cwt
Margarine - Table	cwt
Other	cwt

and relevant items to be re-arranged accordingly on Top Section (Bacon and Ham) of Form

4 P Add "Incl. Pork and Beans" to "Canned Baked Beans"

Agreed

re revised set-up for Bacon and Ham Section

Deferred - to be taken up by Commonwealth by Correspondence

5 P Cheese Produced

To be shown as:-

(a) For Sale or add. to stocks	
(b) Used by you for Processing (as shown below) +	
(+ "i.e., in the factory that actually produces this Cheddar Cheese")	

5 M Cheese Used (own mfⁿ)

To be shown as -
"..." as shown above".

<u>Form No.</u>	<u>M or P</u>	<u>Proposal</u>	<u>Decision</u>
*5	M	*"Powdered F.C. Milk"	The words " or made in previous years" to follow "purchased"
5	P	"Butter Milk sold"	Delete provision for quantity
5	P	"Casein-Lactic"	Amend to read "Lactic and other Acid Caseins"
6 & 7	M	Delete "Cream of Tartar Bicarbonate of Soda Food Phosphate"	Not adopted - to be retained
6	P	re Macaroni etc.	To be shown as - (1) Spaghetti (2) Macaroni and Vermicelli
6	P	Add "Health, Invalid and Baby Foods"	Deferred pending examination re incidence on monthly Production return.
6		to provide a separate form for "Animal Foods"	Adopted as amended. To be Form No. 42 - complete detail shown as Appendix "A".
6	M	Deletion of 7 items	Not adopted - retained pending investigations as decided upon when in connection with Supplement A
7	M	"Flour" add ("Wheaten")	Agreed
7	M	Add "Wheat"	Agreed
7	M	Place "Cornflour" above "Flour"	Agreed
7	M	"Fish" quantity unit to be 1b.	Agreed - to apply also to MP 38
7	P	"Breakfast Foods Prepared"	To be shown as :- "Breakfast Foods Prepared (State Type - Wheat, Maize, etc.)"
7	P	"Fruits etc" to read "Fruits, Canned or Bottled"	Agreed
7	P	"Apples, Dehydrated" add "and Evaporated"	Agreed
*7	P	*"Solid Pack Pie Apple"	To read "Pie Apple (incl. Solpack)"
7	P	"Apricots" add "(incl. Solid Pack)"	Agreed
7	P	"Peaches" add "(Incl. Pie Peaches)"	Agreed
7	P	re Vegetables Preserved	Rearrange certain items and show as - (1) Chutney (2) Pickles (3) Pickled Vegetables (e.g. pickled onions, gherkins, olives, etc. for Sale as such) (4) Vegetables Canned or Bottled excluding Pickles and Pickled Vegetables (as listed on Form 7) (5) Other (e.g. Onions, Gherkins, etc. not pickled)
7	P	re Beetroot	Not adopted
7 & 8	P	Tomato Sauce add "incl. Ketchup"	Agreed
8	P	re dissection of Aerated Waters etc.	Not adopted
9	M	Add in Breweries Section "Barley other than Malt"	Agreed
9	M	Spirits used for Wine Fortifying add "(c) Distilled for you on Commission <u>by</u> a distiller	Agreed - in list forwarded "for" and "by" were in reverse order. Suggestion from W. to add new item to cover amount charged for the distillation was deferred as part of the basic scheme for consideration of Commission Work generally.

<u>Form No.</u>	<u>M or P</u>	<u>Proposal</u>	<u>Decision</u>
9	P	re Distillation Wine	To add - (d) Consigned to Distiller for mfr. on Comm. for you of spirits for wine fortifying (quantity only) (e) Balance made.
10	M	Delete Purifying Materials	Agreed - to apply also to Form 36
10		Coke Works	Remove from this form and place on new Form (No. 39) together with Glass Section from Form 16. Complete detail shown as Appendix "B".
10		Mineral Oil Section	To occupy all space on Form 10 which will now relate to this industry only. Proposal adopted as submitted with deletion of dissection of Petroleum Solvents in (Section A)
11	P	re collecting quantities of Concrete Pipes	That quantity details be collected monthly (as proposed pending decision by Statisticians) as a trial and any action re this form be deferred
6	M	re dissection of Wheat used	Not adopted
6	M	re Flour for Macaroni etc.	Withdrawn
6	M	"Other Meals" add "State Type"	Agreed
6	P	re Breakfast Foods - Prepared	To be shown as - From Wheat:- Prepared Breakfast Foods Bran - Edible From Maize:- Prepared Breakfast Foods Bran - Edible
6	P	Flour delete words "quantity only"	Agreed
6	P	re dissection of Biscuits	Not adopted
11	P	Basins Earthenware to read "Wash Basins, Earthenware"	Agreed - to apply also to MP 13a
11	P	Earthenware Section	To be retained on this form
12	M	Amalgamate "Sheep Skins and Skin Pieces"	Not adopted
12	M	re Soap used	Agreed
12	P	Fellmongeries - "Greasy or Slipe Wool produced"	To be shown as :- "Slipe or Pie Wool for Sale or addition to Stocks"
12	M	Wools scouring - Greasy or Slipe Wool Used	To be shown as - (1) Greasy Wool (i.e. Virgin Wool) (2) Slipe or Pie Wool
12A		To be used in lieu of Forms 12, 22 and 23.	To apply also to Part B M P15. Amendment to apply for 1953-54 on AFR and 1954-55 on M P 15 Agreed that this form be used only by N.S.W. and Victoria until such time as the need to use it becomes evident in any other State.
12A	P	Mixed Yarn Section add "(1) Cotton and Rayon (2) Waste"	Agreed to include "Waste" but not "Cotton and Rayon" as this would only be a twisted yarn.
12A	M	Weaving Section delete "Lastex, Webbing, Tape and Braid, Parachute Silk"	Agreed

<u>Form No.</u>	<u>M or P</u>	<u>Proposal</u>	<u>Decision</u>
12A	M	Weaving Section delete (c) and (d) and replace with four items listed	To be shown thus - (c) Dyes (d) Other Materials (e) Dyeing Charges (f) Charges made by Commission Weavers for weaving your cloth
*12A	P	*Dissect "other Cotton Piece Goods - open weave"	To be dissected as :- (1) Tyre Cord Fabric (2) Other
*12A	P	*Amend quantity unit for "Rayon Tyre Cord Fabric" from sq. yd to lb.	Agreed
14	P	re "Utility and Van Bodies"	Dissect adopted - Development Branch to investigate a suggestion that examples of classifying various types of bodies (ambulances, etc.) be printed on back of MP 10 as a guide to informants
14	P	re "Tricycles"	Agreed to add "Childrens Tricycles and similar Toy Vehicles"
14	P	Dissect Cylinder Sleeves etc. as:- (1) Wetsleeves (2) Dry Liners	Agreed
14	P	Delete "Hydraulic Hoists- Workshop Agreement"	Not adopted.
15	P	Delete 11 items as per W.A. suggestion	Not adopted - retained pending investigations as decided upon in connection with Supplement A
15	P	Delete "Baths - Other"	Not adopted - add footnote to Baths "excluding Babies Baths" and adjust on MP 13
15	P	"Milking Machine Parts" delete No.	Agreed.
15	P	re "Oil Stoves"	To be shown as:- Oil Domestic - Single Burner Multiple Burner Small Spirit Burner Commercial Ranges on MP for 1954-55 and AFR for same year.
15	P	Add "Braces"	Amend Drills and Bits to read "Braces, Drills, and Bits" and add an asterisk to "Hand Tools" (i.e. the note re Electric Motors incorporated)
15	P	Add "Fire Extinguishers	Not adopted.
15 & 26	P	"Wireless" to read "Radio"	Not adopted
15	P	Add "and Generators" to "Steam Boilers"	Agreed
15	P	re "Structural Steel"	That Tubular Steel fabricated should be included in this item
15	P	re Other Articles	To be printed in Bold Capitals
15	P	re "Agricultural Implements"	Items listed to be shown as:- (1) Harvesters, Headers and Reaper Threshers (2) Tree Fellers and Pullers (3) Seed Grading Machines The item "Sprayers" was deferred for further examination and consideration
15	P	re "Gas Stoves"	To be dissected as:- (1) Upright or elevated (2) Griller"

<u>Form No.</u>	<u>M or P</u>	<u>Proposal</u>	<u>Decision</u>
*15	P	*Electric Stoves	Amend "Portable" to read "Other" - to apply to MP 9 for 1954-55 and AFR for 1953-54.
15	P	re "Electric Irons"	To be dissected as:- " (1) Hand Domestic - (a) With Thermostatic Heat Control (b) Other (2) Hand other than domestic"
15	P	"Electric Irons" add "incl. Industrial"	Agreed
15	P	re "Electric Toasters"	To be dissected as :- "Domestic (1) Automatic (2) Other"
15	P	"Electric Motors" combine first two items	Agreed - to apply to AFR for 1953-54 and MP for 1954-55
15	P	re "Food Mixing Machines"	Deferred until next year
15	P	Add "Basins C.I.P.E." and "Other"	Agreed - to be shown as :- "Wash Basins - C.I.P.E. Other"
15	P	re "Air Compressors"	Agreed to insert a single item "Air Compressors" V.O. and States to investigate where detail is shown against this item and attempt to obtain detail in the extensive dissection proposed
15	P	In "Industrial Machinery and Parts" insert "See Section below" "Conveyors and appliances against "Hoists, Cranes, etc" and Hoists, Cranes etc. "Conveyors etc."	To transfer - "Conveyors and appliances against "Hoists, Cranes, etc" and Hoists, Cranes etc. "Conveyors etc." from Construction and Earthmoving Equipment section to Industrial Machinery Section
15	P	"Construction and Earth- moving Equipment" insert below heading "(Include all spare parts in last item below)"	Agreed
15	P	re "Sheepsfoot Rollers"	Agreed to amend the item to read - "Earth Packers (incl. Sheepsfoot Rollers)" as proposed by W.A.
15	P	"Rock Buggies" add "and Dump Waggons	Agreed
15	P	Add "Power Control Units" in "Const. & Earth Mov. Equip."	Agreed
15	P	re "Hoists, Cranes, etc."	To be dissected as :- " (1) Hydraulic Hoists - for Trucks (2) " " workshop Equip. (3) Other"
15	P	re "Const. & Earth Mov. Equip. N.E.I."	To be dissected as:- " (1) Other Const., Earth Mov., Road making etc. Appliances V.O. (2) Spare Parts" V.O.
15	P	re "Saw Benches"	Remove "Saw Benches" from "Agricultural Implements Section" and add the words "(Including Saw Benches)" to "Woodworking and Sawmilling Machinery"
*15	P	*Add "Car Radios"	Deferred for adjustment on MP 9 for 1954- 55 and AFR for same year. States to check where they are being included at present.
*15	P	*Add "Cast Iron Cisterns"	Not adopted
*15	P	*Add "Water Softeners"	Adopted - to be placed in miscellaneous group



Form
No.

M or
P

Proposal

Decision

*15	P	*"Refrigerators" "up to 5 c.f." Adopted - to apply to MP 8 also to read "up to and incl. 5. c.f." and the words "and including" be inserted in each of the succeeding three groups.	
15	P	To collect "Condensing Units" made	Deferred pending investigation by Commonwealth - and a survey form to be prepared to be circulated to all mfrs. of Commercial Refrigerators. Incidence of Oil and Steam driven Commercial Refrigerators also to be investigated.
16		Glass Section	Remove from this form and place on new Form (No. 39) together with Coke Section from Form 10 - complete detail shown as Appendix "B".
16	M	Add "Fresh Fruit" (Extraction Sec)	Agreed
16	P	Add "Fruit Pulp" (Extraction Sec)	Agreed
16	P	Add "Eucalyptus Oil" (Refin. Sec)	Agreed to add both as Raw Material and article Produced.
17	M	Complete reformulation of "Materials Used" Section	Double set of columns not adopted following deferment of proposals re Soap and Detergent production. All proposals for variation of existing arrangement of Materials Used considered and the items adopted or retained are shown in Appendix "C" which replaces existing Materials Used section.
17		Comprehensive list of Chemicals and Chemical Products	No immediate action - defer consideration pending investigations as decided upon in connection with Supplement A.
17	P	Show "Hydrogen Peroxide" as "(100 Vol)"	Agreed
17	P	Show "in terms of 100%" to Sodiums Hypochlorite" and "Silicate"	Adopted for Sodium Hypochlorite only.
17	P	Dissect "Proprietary Medicines"	Not adopted.
17 & 18	P	Amendment to "Disinfectants"	Agreed to be shown as "Disinfectants incl. Phenyl and Antiseptics"
17	P	Add "Other Articles" and "Total (to agree etc.)"	Not adopted.
17	P	re "Magnesium Compounds"	To delete.
17	P	revised setup for "Sodium Carbonate"	Not adopted
17	P	Delete "Lime Sulphur"	Agreed
17	P	"Wax Polishes" add "(State Type)"	Agreed
17	P	replacement of "Glycerine, Oleine etc." with new arrangement	To be shown as:- "(1) Fats-Inedible (for sale as such) (a) Oleine (Oleic Acid) cwt (b) Oleo-Stearine " (c) Stearine ('stearic Acid) " (d) Fatty Acids (dist. and undist) " (2) Stearine Pitch " (3) Glycerine (as at present) " (4) Soap Lye gal. (5) Candles" cwt

<u>Form No.</u>	<u>M or P</u>	<u>Proposal</u>	<u>Decision</u>
17	P	"Soap and Detergents" - Complete reformulation	In sympathy with the proposal as regards general principles but action deferred for further consideration and report to next Conference of Factory Officers
18	M	"Nitrocellulose" add "(Wet weight)"	Agreed and, if investigations by N.S.W. show the necessity, add also a separate item "Nitrocellulose Scrap (photo film etc)"
18	M & P	re Soaps and Detergents	No action following deferment in respect of Form 17.
18	P	variation to "Ready Mixed Paints"	Not adopted
18	P	variation re "Water Paints"	Not adopted
18	M	Dissect 4 items of "Pigments" into (a) own mfr. (b) Purch etc.	Agreed
18	P	Dissect "Colours ground in oil" into (a) Cons. in own works (b) sold etc.	Agreed
*18	P	*Plastics and Synthetic Resins delete section (a)	Agreed
*18	P	*Plastics and synthetic Resins Section (b) heading delete (B) and the words "For other purposes"	Agreed
19	P	re "Leather Coats"	Not adopted and existing item to be deleted.
19	P	Add "Leather-Other sq. ft" in Boot and Shoe Section	Agreed and add the words "(exclude linings)" after "Upper Leather"
19	M	Saddlery Section combine the 9 items of Leather	To be shown as:- Leather (a) purch by Weight lb (b) " " area sq. ft. Basils No.
19	P	"Soles and Heels" amend as on Form 30	Agreed
19	P	Add "Golf Bags" (Three items)	Not adopted - add the words "Sporting Bags to be included with Sporting Goods below" to "All Other Bags".
19	P	Add "Wallets, Purses etc." (Eight items)	Not adopted.
19	P	Add "Belts, Leather" (two items)	Not adopted
19		New Form for Saddlery etc. section	Not adopted. Form to be reset to utilize existing blank spaces
20	M & P	Complete reformulation	Adopted subject to amendment - complete detail shown on Appendix "D".
21		Amend section headed "additional particulars etc"	To be shown as "Manufacturing Activities during Year".
21	Front	"See instructions on back hereof" to be inserted in bold type under Form Heading	Agreed and to remain also at foot of front of Form.
21	Back	Fourth para. of Instructions to be in bold type	Agreed
21	Back	Amend heading	Not adopted

<u>Form No</u>	<u>M or P</u>	<u>Proposal</u>	<u>Decision</u>
21	Back	Insert new heading and add new instruction	Not adopted. Add new sentence in bold type to instruction 1. "In garages used for servicing motor omnibuses, lorries and cars, the property of the garage proprietor it is not necessary to show any value of output"
*21	Back	*Instructions Clause 6 - Full stop after the word "assembling". The remainder should read "Petrol, oil etc., sold or used in hire car work should also be excluded"	Agreed
22 & 23		Incorporate in Form 12A	Adopted for N.S.W. and Victoria - see decision on Form 12A.
23	P	Delete "Cloth, Cotton (Pure)"	Agreed
24	M	Rearrange yarn used in same order as on Form 12A (Page 4)	Agreed
24	P	"Women's Hosiery" dissection of Nylon according to - (1) 20 Denier and Under (2) Over 20 Denier	Agreed
24	P	Delete "Cotton and Rayon" where appearing (five places)	Not adopted - the words "of or predom. of etc" to be in bold Caps. New item "Cotton and Rayon (50/50) mixtures" to be provided on MP 18 for 1954-55 and AFR for same year and "Rayon" to be placed after "Cotton"
24	P	"Anklets" add "Nylon" and "Rayon" as separate items	Agreed
24	P	"Singlets, men's" add "incl. Flannel Undershirts"	Agreed
24	P	"Pyjama Pants, men's" amend to read "Pyjama Trouzers only"	Agreed
24	P	"Slips, women's etc". Add "(incl. Hali' Slips)"	Agreed
*24	P	*Dissect "Bloomers, Panties, etc." into - (1) Bloomer Type (2) Pantie " (3) Scantee " (4) Briefs Dissect "Vests and Spencers" into - (1) Vests (2) Spencers	Agreed to adopt if investigation establish the advisability of making this dissection To be made on MP 19 for 1954-55 and AFR for same year
25	P	Delete "Overalls-Water-proofed and "Other"	Agreed
*25	P	*Foundation Garments - (1) "Surgical Corsets and Belts" add "(excluding pre-natal supports)" (2) "Suspender and Dance Belts" to read "Dance Belts, Suspender Belts, Suspensory and Sanitary Belts" (3) "Roll-on Girdles etc" amend to read "Roll-on Girdles and Roll-on Panties"	Agreed that the proposals as indicated be adopted and a note added to "Roll-ons" defining them as - "Girdles and Panties" which, apart from the finishing work at top or bottom, or the addition of suspenders or crutch pieces are wholly made either from - (a) tubular knitted, netted or crocheted elastic material or (b) one or more pieces of identical knitted, netted or crocheted elastic material sewn together in tubular form. The definition proposed is subject to check and any amendments are to be made on AFR for 1953-54 and MP 25 for 1954-55. Consequential amendment to Form 24 and 34 will be necessary and "Surgical Corsets and Belts" are to be collected separately on MP 25 for 1954-55.

<u>Form No</u>	<u>M or P</u>	<u>Proposal</u>	<u>Decision</u>
*26	P	*Delete "Player Pianos"	Agreed
26	P	Adopt set up as on MP 34 for "Wireless Cabinets"	Not adopted
26&41	P	"Mattresses" - replace existing set-up	To be shown as:- (1) Box Spring (2) Woven Wire, Link Mesh and Spring (3) Inner Spring (4) Soft Filled (Kapok, Fibre etc.) (a) (5) Rubber (6) Other (Specify Type)" (a) Excl. Pram Mattresses
26, 28 & 41	P	Dissection of "Stretchers etc."	To be shown as - "Stretchers and Folding Beds - (1) Wire (11) Other (incl. Camp Stretchers)"
27	M	"Cardboard" to read "paper- board of all types incl. Strawboard"	Agreed
27	M	Replace "Cellulose Acetate Film" with "Transparent Film" (1) Cellulose Acetate (2) Cellulose Viscose (3) Other"	Agreed
27	P	Replace "Stay Paper and Cloth" with "Adhesive Tapes- (1) Gummed Paper Tapes(incl. Stay Tape) (2) Reinforced Tapes and Gummed Cloth Tapes (3) Cellulose Tapes and Pressure Sensitive Tapes"	Agreed
27	P	Reformulation of Container Items	Agreed as proposed
28	M	Add "Plastic Sheeting"	Not adopted
28	P	Add "Canvas Bags" (Three items) in canvas section	To be shown as - "Canvas Bags - (1) Travelling, overnight etc. Type No. (2) Sporting Bags V.O. (3) Other (State Type)" No.
28	P	Add "Bags of Paper and Jute" in Bags and Sacks Section	Agreed and new item "Paper" V.O. be added in Materials Section. Re-arrange Bags section
29	P	Confectionery add "Confection- ery Bars chocolate enrobed"	Agreed subject to suggestions which may be received from Commonwealth Confectionery Mfrs. Assn. towards end of November. States to be circularised, before printing of forms.
30	P	Add "Foam Rubber"	Agreed to combine "Sponge" and "Foam Rubber" as one item as suggested by W.A.
*30	P	*Delete "Material for Rubber Soles" and replace with- "Material for Soles (1) Rubber (2) Composition"	Agreed
31	M	Add "Magnesite"	Agreed
34	P	Delete "Dentures"	Not adopted.
34	P	Add "Golf Bags" (Three items)	Not adopted

<u>Form No.</u>	<u>M or P</u>	<u>Proposal</u>	<u>Decision</u>
34	P	Insert "Photographic" in heading	Agreed as first word in heading. "X-ray Apparatus" to be placed after "Optical etc"
34	P	Add new Section "Buttons"	Agreed - to be shown as - (1) Wholly of Metal (2) " or partly of plastic (3) Other materials"
36	P	Add "Coke Breeze" used in own works	Agreed - also to be inserted on Form 39 (Coke Works Section)
37		Complete recasting as suggested by Electricity Supply Ass/n. of Australia	Factory Officers reaffirmed previous decisions to exclude Heat, Light and Power completely from Factory Statistics but in the event of Statisticians deciding against this proposal or deferring its implementation it is recommended that the collection from Electricity Undertakings be extended to embrace details of distribution etc., in an endeavour to satisfy the requirements of the E.S.A.A. Further, that in the event of Electricity Undertakings being retained in Factory Statistics, all generating stations whether generating by Thermal, Hydro or other means should be included and that they should all be classified as Factories.
40		Amendments as a result of revision of Form 3.	<ul style="list-style-type: none"> (1) Log Treatment Section. <ul style="list-style-type: none"> (a) Add "during year" in two places (b) Delete "See footnote (ii)" re Hoppus Measure (c) Selling Value at Mill to read "see footnote (iii)" (d) Timber Types as for Form 3. (e) Add " or taken from stock of previous year" to "Timber other than logs bought etc." (f) Delete note re Log Measure (Hoppus) (2) Plywood and Other Articles produced. <ul style="list-style-type: none"> (a) Selling Value at Mill to read "See footnote (iii)" (b) Delete "Architraves etc" (c) Delete "Linings etc" from "Other Dressed Timber" (d) Delete both notes at bottom of this section (3) Bark Mills <ul style="list-style-type: none"> (a) Cost at Mill to read "see footnote (ii)" (b) Selling Value at Mill to read "see footnote (iii)" (c) Note "(i)" to be "Note (ii)" (d) Note "(ii)" to be "Note (iii)"
41	P	Delete "Safety Pins", "Wall Ties" and "Staples"	Not adopted - retained pending investigations as decided upon in connection with Supplement A
41	P	"Plain Wire" amend on both sides of form as under:- (1) Wire Plain (for sale or add to stocks) -include all diameters and cross sections. (a) Galvanised tons (b) Ungalvanised tons (2) Wire, Barbed tons	Agreed
41	P	Add "Fence Posts and Droppers" and "Reinforcing Rods" to right hand side of form	Agreed

<u>Form No.</u>	<u>M or P</u>	<u>Proposal</u>	<u>Decision</u>
41	P	Add "Reinforced Wire Fabric tions" to both sides of form	Agreed
All Forms		Re Note on Back of Form regarding relation between Front and Back	No decision.
All Forms		Re Complete Coverage of certain items	To be taken in conjunction with investiga- tions as decided upon in connection with Supplement A
All Forms		Re Oil Engines (Front of Form)	Light Oils to be shown as - "Petrol, Distillate and other Light Oils" No amendment to "Heavy Oils".
Inst.		Machinery and Plant	Close Bracket after "Horse etc"
Inst.		re Machinery and Plant and Materials Used	Deferred
...		Supplement "B" to collect details of quantities of metal used in factories	That it is not practicable to collect satisfactory details of metals used in factories by collection on or in conjunc- tion with Annual Factory Returns and that there be further investigation into alter- nate methods of obtaining the information required.

Materials Operated Upon			Articles Produced		
	Quantity	Cost at Works £		Cons. in Own Works (as shown opp.) (a) Tons (2,000 lb.)	For Sale or addition to stocks Tons (2,000 lb.) £
GRAIN USED					
Wheat	bush.		Wheatmeal		
Sorghum	"		Maize Meal (incl. Cracked Corn)		
Maize	"		Crushed Oats for Stock Foods		
Oats	"		Barley Meal		
Barley	"		Rye Meal		
Rye	"		Other Cereal Meals		
Other Grains	"				
Meals etc. Used			Purchased or made in Prev. years		
	Own Manufacture (as shown opp.)	Quantity	Cost at Works £		
Flour - Wheaten ton (2,000 lb)	XXXXXXXXXX				
Wheatmeal "	XXXXXXXXXX				
Bran "	XXXXXXXXXX			Dog Biscuits	lb.
Pollard "	XXXXXXXXXX			Mixed Crushed Grain	tons (2,000 lb)
Screenings "	XXXXXXXXXX			Poultry Pellets	tons (2,240 lb)
Maize Meal (inc. Cracked Corn)				Other Stock & Poultry Food	tons (2,000 lb)
Crushed Oats "					
Barley Meal "					
Rye Meal "					
Other Cereal Meals "	XXXXXXXXXX				
Meat Meal ton (2,240 lb.)	XXXXXXXXXX				
Other Materials	XXXXXXXXXX				
TOTAL ETC.		(Value only)		TOTAL ETC.	
		(Value only)			

(a) Consumed in own works (as shown opposite) in the preparation of Prepared Mashes, Foods, etc. (show the latter against "Other Stock and Poultry Foods")

(Usual notes re Materials Used and Articles Produced and certification to be inserted).

APPENDIX B - FORM 39 - COKEWORKS AND GLASSWORKS
COKE WORKS

Materials Operated Upon

Coal (for making gas or coke only)
(See note (iii)) tons

Other materials

Total (To agree with Item 15. See other side)

Articles Produced

Metallurgical Coke, used in own works .. tons
Metallurgical Coke, for sale .. tons
Coke Breeze, used in own works .. tons
Coke Breeze, for sale .. tons

Gas made-

Sold cubic feet
Used in own works cubic feet
Lost cubic feet

Total Gas Made cubic feet

Tar, crude, used in own works .. gallons
Tar, crude, for sale .. gallons
Tar, refined, for sale .. gallons
Crude Tar Oils .. gallons
Grease oils .. gallons
Solvent Naphtha .. gallons
Crude Naphtha .. cwt.
Toluol .. gallons
Benzol .. gallons
Creosote .. gallons
Naphthaline .. cwt.

Other light oils (state kinds) -

..... gallons

Ammoniacal Liquor gallons
Pyridine gallons
Carabolic Acid lb.
Cresylic Acid lb.
Sulphate of Ammonia tons
Other Articles V.O.

Total (To agree with Item 17 (A).
See other side)

GLASS WORKS (INCLUDING BOTTLES)

Materials Operated Upon

Sand tons
Soda Ash tons
Other Materials V.O.

Total (To agree with Item 15.
See other side)

Articles Produced

Plate and Sheet Glass -

Plain Clear Sheet sq. ft.
Figured Rolled sq. ft.
Glass Bricks No.
" Bottles and Jars V.O.
Crystal Glass Cut V.O.
" " Plain V.O.
Safety Glass V.O.
Optical Glass V.O.
Scientific Glassware V.O.
Glassware other than items above V.O.

Total (To agree with Item 17 (A)
See other side)

Footnotes as on existing forms.

APPENDIX C - MATERIALS SECTION OF FORM 17.

Items to be Collected

CHEMICALS

Acid - Sulphuric (in terms of 100%)	cwt
Alkali - Soda Ash - For making soap	"
" " Soda Crystals	"
" " other purposes	"
Other - For making Soap	"
" " Soda Crystals	"
" " other purposes	"
Phenol	"
Salt (Common)	"

Oils, Fats, Waxes and Derivatives

Glycerine - Crude - own Manufacture	"
Purch. or made etc.	"
Refined - Own manufacture	"
Purch. or made etc.	"
Oils - Essential - (1) Citrus	lb
(2) Eucalyptus	"
(3) Ti-Tree	"
Fixed - (1) Coconut Refined	cwt
(2) " Unrefined	"
(3) Cotton-seed	gal.
(4) Linseed	"
(5) Olive	"
(6) Peanut	"
Mineral	"
Animal (incl. Fish)	"
Oleine (Oleic Acid)	cwt.
Stearine (Stearic Acid)	"
Tallow	"
Waxes	"
Wool Grease	lb.
Lanoline	"

Miscellaneous Articles

Flour	ton (2,000 lb.)
Limestone	ton
Pyrites	"
Sugar Refined Cane	"
Sugar Raw	"
Molasses	cwt.
Sulphur	"
Wood Flour	"
Wood Pulp	tons.
All other Materials	V.O.
Total (all materials) to agree etc.	V.O.

A proposal received from the Colonial Refining Co. Ltd., to add "Acetic Acid" was deferred for investigation.

Materials Operated Upon

	cwt.
<u>MOULDING POWDERS</u>	
<u>Thermosetting</u>	
Cresol Formaldehyde	
Melamine "	
Phenol	
Urea	
Other (please specify)	

<u>Thermoplastic</u>	
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Acrylic	
Cellulose Acetate	
Cellulose Acetate Butyrate	
Cold Moulding Powders	
Polyamide	
Polythene (Polyethylene)	
Co-polymers of Styrene	
Polystyrene	
Polyvinyl Chloride (a) Plasticised	
(b) Unplasticised	
Co-polymers of Vinyl Chloride	
Other (please specify)	

LIQUID RESINS AND MONOMERS

Acrylic Monomer	
Polyester Resins	
Other (please specify)	

SHEETS, RODS, BLOCKS, TUBES, PLATES & OTHER UNFINISHED FORMS OF ALL TYPES

PLASTICICERS (All Types)

ALL OTHER MATERIALS

Articles Produced

CALENDERING OR KNIFE SPREADING

Continuous Flooring (a)	'000 sq. yds.
Leather Cloth - Cellulose Nitrate	" "
Polyvinyl Chloride	" "
Other	" "
Unsupported Film (.004" basis)	" "

EXTRUSION

Coated Wires and Cables	-
Filaments	-
Hose - Garden	'000 lin. ft.
Other	" "
Piping and Tubing	-

ITEMS FOR COLLECTION

Supported Film (.001" basis)	'000 sq. yds.
Trim and Beading	-
Unsupported Film (.004" basis)	'000 sq. yds.
Other (please specify)	-

MOULDING AND FABRICATING

Builders' Hardware	
Wash Basins	
Baths - Infants	
Other	
Lavatory Seats	
Sinks	
Tiles - Flooring	
Wall	
Household and Domestic Articles	
Clothes Pegs	
Kitchenware & Tableware	
Radio & Radiogram Housings (excl. Speaker Boxes)	No.
Personal Accessories	
Brush Blanks	
Buckles	
Buttons - (Wholly or partly plastic)	
(Wholly of Metal)	
(Other material)	

Coat Hangers	gross
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Combs	"
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Games	"
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Knitting Needles	gross
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Pen and Pencil barrels	"
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Pens (complete) - Fountain	"
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Ball Point	"
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Pencils - Automatic and Propelling	"
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Spectacle Frames	No.
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Toys incl. Dolls	-
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Teeth, Artificial	gross
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OTHER ARTICLES

Electrical Goods, Switchgear, etc.	-
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Tool and other Handles	-
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Fishing Reels	doz.
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Other Sports Requisites	-
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Bottle Tops, Caps and Closures	-
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Racquet Strings	-
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Packers, Cans, Canisters and Containers	lin. ft.
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(incl. collapsible tubes)	
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SHEETS (n.e.i.) PLATES, BLOCKS, RODS, AND OTHER UNFINISHED FORMS

DECORATIVE LAMINATED SHEETS ('000 sq. yds)

OTHER (Please specify)